



REQUEST FOR PROPOSALS

**RFP - FEMA COMPLIANT DEBRIS REMOVAL SERVICES -
HURRICANE HELENE**

DUE: March 3, 2025 @ 11:00 AM

LOCATION: 13903 CR Koon Highway

Newberry, South Carolina 29108

Electronic Submissions Will Be Accepted for This Proposal

REQUEST FOR PROPOSALS (RFP)

NEWBERRY COUNTY WATER AND SEWER AUTHORITY DEBRIS REMOVAL SERVICES FROM RIGHT-OF-WAYS

I. INTRODUCTION

Newberry County Water and Sewer Authority (NCWSA) is seeking proposals from qualified contractors to provide FEMA-compliant debris removal services from the right-of-ways in the aftermath of Hurricane Helene. The primary objective of this project is to clear storm-related debris in a timely and efficient manner to restore access, ensure public safety, and maintain infrastructure integrity while adhering to federal reimbursement guidelines.

II. SCOPE OF WORK

The selected contractor shall be responsible for the following tasks:

1. Debris Removal & Hauling

- Identify, remove, and lawfully dispose of hurricane-related debris from designated right-of-ways within NCWSA's service area.
- Conduct operations in compliance with all federal, state, and local regulations, including **FEMA Public Assistance Program debris removal guidelines (44 CFR Part 206, Subpart G)**.
- Ensure all debris removal activities are eligible for FEMA reimbursement by following documentation, monitoring, and verification requirements.

2. Segregation and Disposal

- Sort and classify debris based on type (vegetative, construction and demolition, hazardous waste, etc.).
- Transport debris to designated **FEMA-approved disposal or processing facilities**.
- Maintain documentation on disposal locations and methods to ensure compliance with FEMA reimbursement requirements.

3. Traffic Control & Safety Measures

- Implement appropriate traffic control measures to minimize disruption to public movement and ensure work zone safety.
- Comply with all OSHA regulations and provide necessary personal protective equipment (PPE) for workers.

4. Documentation & Compliance

- Maintain detailed records of all debris removal activities, including load tickets, volume estimates, and disposal site documentation.
 - Utilize FEMA-approved electronic debris tracking systems where applicable.
 - Provide reports and invoices consistent with **FEMA PA Program** and NCWSA documentation standards for reimbursement eligibility.
 - Coordinate with debris monitoring firms to ensure proper oversight and verification of debris removal operations.
5. **Designated Right-of-Way Locations** The selected contractor shall perform debris removal at the following locations:
- US HWY 76 to Conifer Drive & Brown Street
 - Church Street to Eureka Street
 - Rikard School Road
 - US HWY 76 @ Georgia Pacific
 - Macedonia Church Rd & Edgewater Drive
 - Mid-Carolina Commerce Park
 - Meadow Brook Road to SC HWY 773 (I-26 Westbound Side)
 - SC HWY 219 Industrial Park
 - SC HWY 219 & Dusty Road
 - SC HWY 34 to Dusty Road
 - Cannons Creek Wastewater Treatment Plant

III. CONTRACTOR QUALIFICATIONS

To be considered for this contract, respondents must:

- Be licensed and insured to perform FEMA-compliant debris removal services in South Carolina.
- Have prior experience in hurricane-related debris removal and **FEMA Public Assistance Program reimbursement compliance**.
- Demonstrate capability to mobilize and commence operations within fifteen (15) business days of contract award.
- Provide at least three (3) references for similar FEMA-reimbursed work performed in the past five years.
- Maintain knowledge of **FEMA 325 Debris Management Guide** and other applicable FEMA guidance.

IV. PROPOSAL REQUIREMENTS

Interested firms must submit a complete proposal including:

1. Company Information

- Legal name, address, and contact information.
- Proof of licensing, insurance, and bonding capacity.
- Evidence of compliance with FEMA debris management regulations.

2. Technical Approach

- Methodology for FEMA-compliant debris removal, segregation, and disposal.
- Equipment and personnel resources available for project execution.
- Strategy for ensuring full documentation to maximize FEMA reimbursement eligibility.

3. Experience & References

- Summary of relevant FEMA-compliant projects.
- Contact information for references.

4. Cost Proposal

- Detailed pricing structure, including unit rates for debris removal, hauling, and disposal.

- Mobilization and demobilization costs.
- Cost justification documentation in line with FEMA guidelines.

5. Compliance Documentation

- Statement of compliance with **FEMA PA Program**, state, and local regulations.
- Assurance of adherence to FEMA reimbursement documentation requirements.
- Description of past experience in working with FEMA grant-funded projects.

V. PROPOSAL SUBMISSION

Proposals must be submitted no later than **March 3rd 2025** at **11:00 AM** to:

Newberry County Water and Sewer Authority
13903 CR Koon Highway
Newberry, South Carolina 29108
Email: danielq@newberrycountywsa.com
Subject: RFP Submission – Debris Removal Services (FEMA Compliant)

VI. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

- Technical approach and methodology (30%)
- Experience and references with FEMA reimbursement projects (25%)
- Cost proposal and pricing competitiveness (25%)
- Ability to meet project timeline and mobilization readiness (20%)

VII. GENERAL TERMS & CONDITIONS

- NCWSA reserves the right to accept or reject any or all proposals.
- The selected contractor must enter into a formal agreement with NCWSA.
- Work must commence within fifteen (15) business days of contract award and be completed within the agreed-upon timeframe.
- All documentation must align with FEMA requirements to ensure reimbursement eligibility.
- Any amendments or clarifications will be communicated via an official addendum.

VIII. CONTACT INFORMATION

For inquiries regarding this RFP, please contact:

Daniel Quattlebaum

Manager

Newberry County Water and Sewer Authority

(803) 276-7020 Ext: 115

danielq@newberrycountywsa.com

**NEWBERRY COUNTY WATER AND SEWER AUTHORITY BID SUBMISSION FORM
DEBRIS REMOVAL SERVICES FROM RIGHT-OF-WAYS**

Company Information:

- Legal Name of Firm: _____
- Address: _____
- City, State, Zip Code: _____
- Phone/E-mail: _____

Bid Proposal:

The undersigned agrees to provide debris removal services in accordance with the Request for Proposals (RFP) for the following designated right-of-way locations:

Location	Unit Rate per Cubic Yard
US HWY 76 to Conifer Drive & Brown Street	\$
Church Street to Eureka Street	\$
Rikard School Road	\$
US HWY 76 @ Georgia Pacific	\$
Macedonia Church Rd & Edgewater Drive	\$
Mid-Carolina Commerce Park	\$
Meadow Brook Road to SC HWY 773 (I-26 Westbound Side)	\$
SC HWY 219 Industrial Park	\$
SC HWY 219 & Dusty Road	\$
SC HWY 34 to Dusty Road	\$
Cannons Creek Wastewater Treatment Plant	\$

Total Bid Amount (Not to Exceed): \$ _____

Qualifications and Experience:

- Years in Business: _____
- Previous experience with FEMA-compliant debris removal: [] Yes [] No
- List of at least three (3) references for similar work:

1. Project: _____

Contact: _____

Phone: _____

Email: _____

Total Project Amount: _____

2. Project: _____

Contact: _____

Phone: _____

Email: _____

Total Project Amount: _____

3. Project: _____

Contact: _____

Phone: _____

Email: _____

Total Project Amount: _____

Certifications and Compliance:

- Does your company comply with FEMA Public Assistance Program guidelines?
 Yes No
- Is your company licensed and insured to perform debris removal in South Carolina?
 Yes No
- Do you agree to comply with all federal, state, and local regulations related to debris removal? Yes No

Signature & Acknowledgment: I, the undersigned, acknowledge that I have read and understand the Request for Proposals (RFP) and agree to all terms and conditions outlined therein. I certify that all information provided in this bid submission is accurate and complete.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

SUBMISSION INSTRUCTIONS: Completed bid forms must be submitted by **March 3rd 2025** at **11:00 AM** to:

Newberry County Water and Sewer Authority
13903 CR Noon Highway
Newberry, SC 29108
Email: danielq@newberrycountywsa.com
Subject: Bid Submission – Debris Removal Services (FEMA Compliant)

HOLD HARMLESS AGREEMENT

This **Hold Harmless Agreement** (the “Agreement”) is made and entered into as of this ____ day of _____ **20** _____, by and between:

Newberry County Water and Sewer Authority (“NCWSA”), with a principal place of business at: 13903 CR Koon Highway, Newberry, South Carolina 29108 hereinafter referred to as the “Indemnified Party”

AND

_____, (Contractor) with a principal place of business at:

Address: _____

hereinafter referred to as the “Indemnifying Party.”

1. Purpose

The purpose of this Agreement is to protect NCWSA from any claims, damages, losses, and expenses arising from the performance of debris removal services by the Indemnifying Party under the contract for **Debris Removal Services from Right-of-Ways** in the aftermath of Hurricane Helene.

2. Indemnification

The Indemnifying Party agrees to defend, indemnify, and hold harmless the Indemnified Party, its elected and appointed officials, employees, agents, and representatives from and against any and all claims, demands, suits, liabilities, damages, costs, and expenses, including but not limited to attorney’s fees and court costs, that arise out of or are in any way related to:

1. Injury, death, or property damage caused by the acts, omissions, negligence, or willful misconduct of the Indemnifying Party, its employees, agents, subcontractors, or any third parties engaged by the Indemnifying Party.
2. Any violation of applicable federal, state, or local laws, ordinances, rules, or regulations by the Indemnifying Party.
3. Any failure of the Indemnifying Party to properly perform its obligations under the contract for debris removal services.

3. Insurance Requirements

The Indemnifying Party shall maintain and provide proof of the following insurance coverages for the duration of the contract:

- **Commercial General Liability Insurance** – Minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate.
- **Automobile Liability Insurance** – Minimum coverage of \$1,000,000 combined single limit for all owned, non-owned, and hired vehicles.
- **Workers' Compensation Insurance** – Coverage as required by applicable state law, including Employer's Liability insurance.
- **Umbrella/Excess Liability Insurance** – Minimum coverage of \$2,000,000 per occurrence.

4. Waiver of Subrogation

The Indemnifying Party waives any right of subrogation against the Indemnified Party and shall ensure that its insurance policies contain a waiver of subrogation clause in favor of NCWSA.

5. Term and Termination

This Agreement shall remain in full force and effect for the duration of the contract for debris removal services and shall survive the termination or completion of said contract.

6. Governing Law

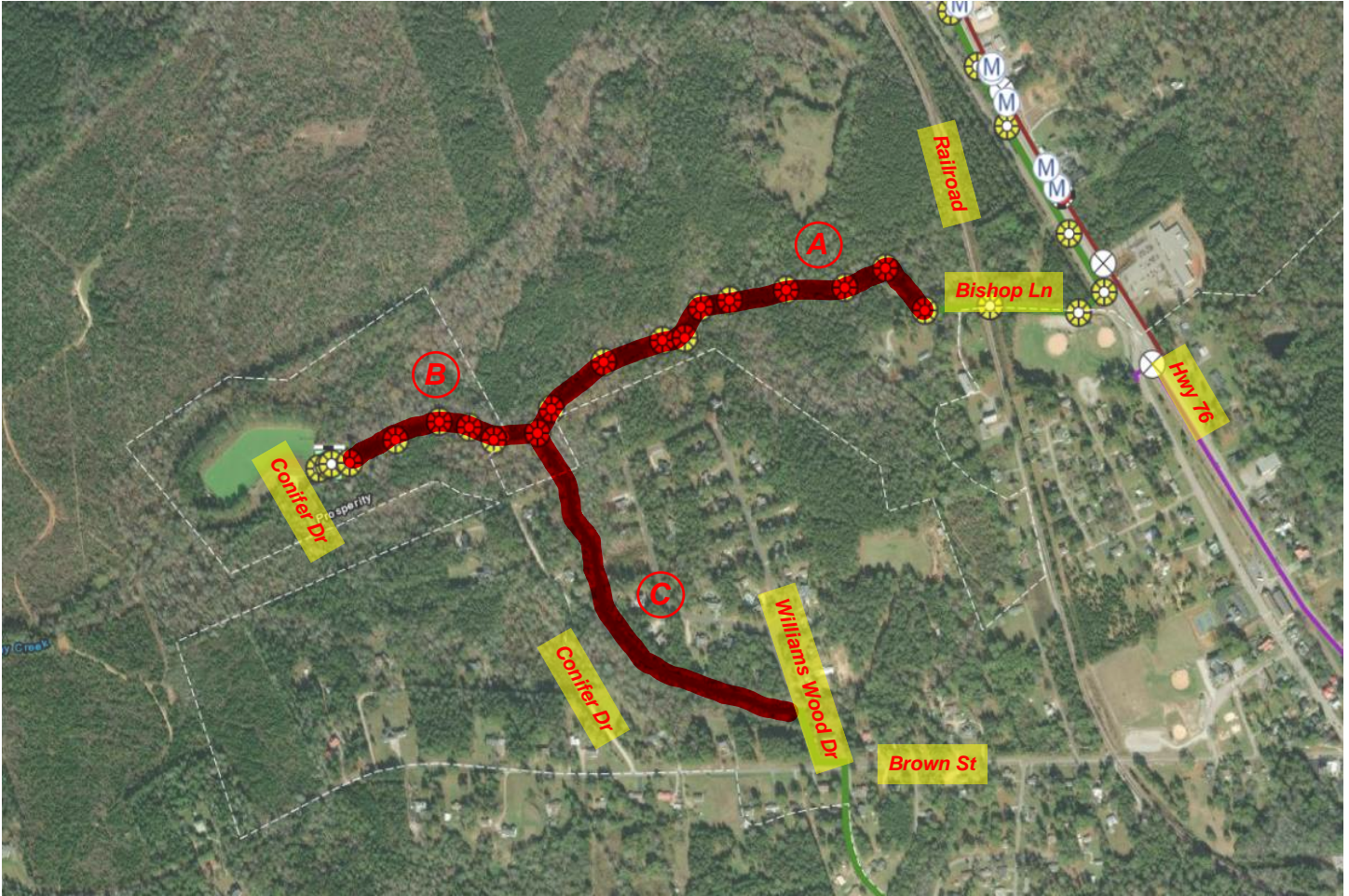
This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina. Any legal action arising under this Agreement shall be brought in the appropriate courts of Newberry, South Carolina.

7. Severability

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

RIGHT-OF-WAY SUMMARY

LOCATION: HWY 76 TO CONIFER DR & BROWN STREET



HWY 76 TO CONIFER DR & BROWN STREET

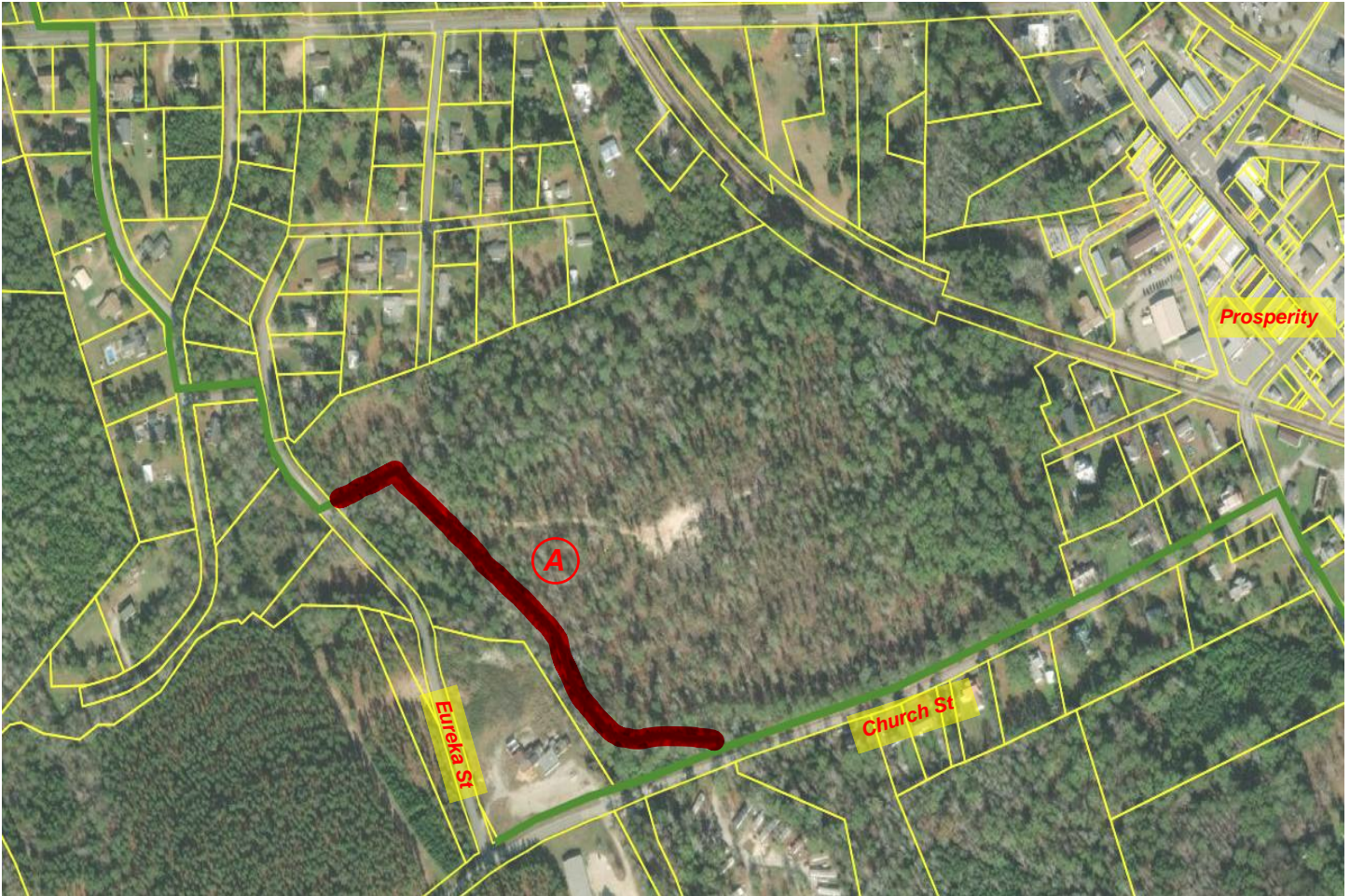
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Intersects Bishop Ln and Runs Thru Forestry Land	2,800	20	56,000		
B	ROW Intersects Conifer Dr and Runs Thru Forestry Land	1,300	20	26,000		
C	ROW Intersects Williams Wood Dr and Runs Thru Forestry Land	2,500	20	50,000		
	Total	6,600		132,000		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: CHURCH STREET TO EUREKA STREET



Church Street to Eureka Street

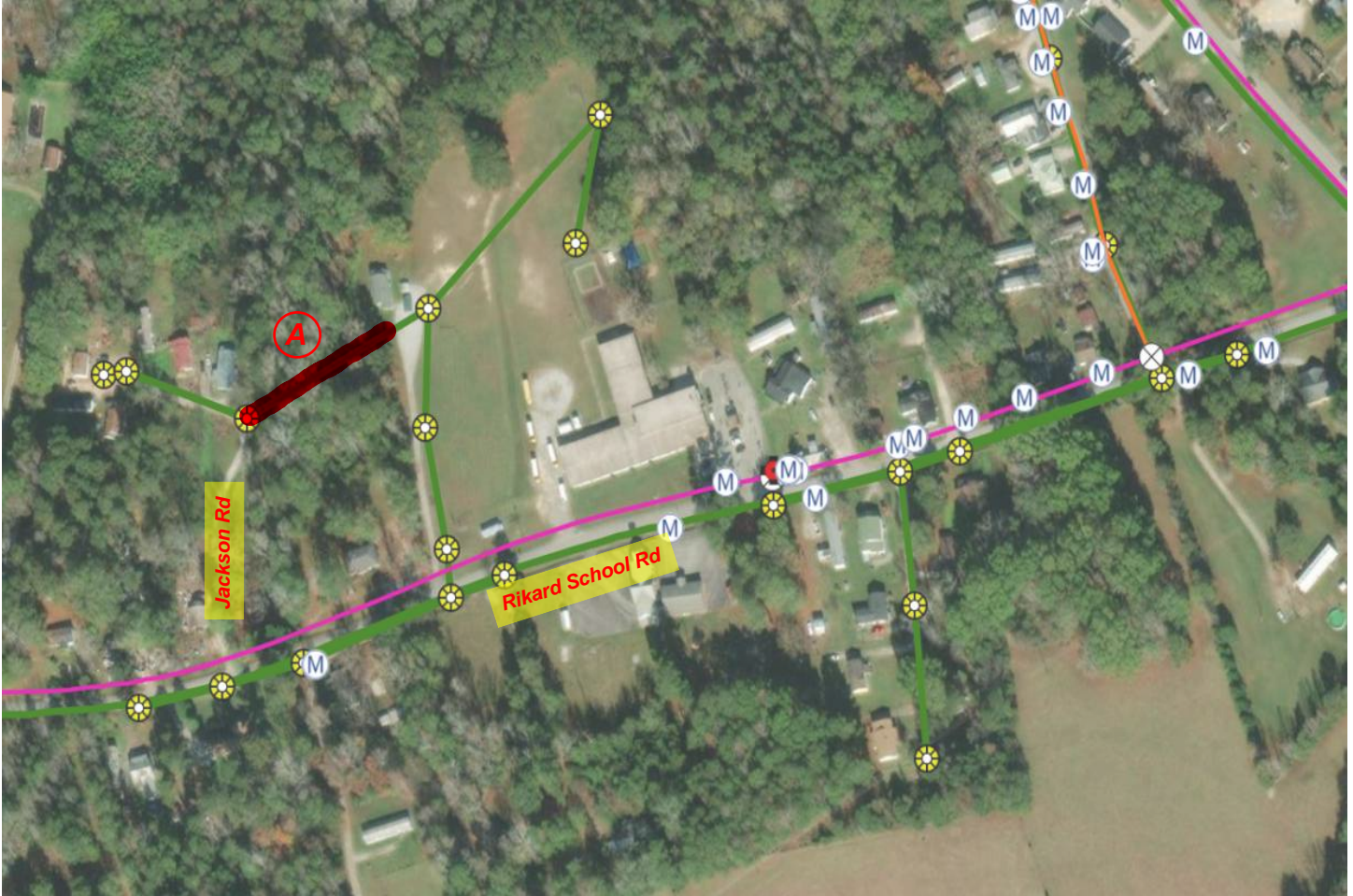
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Intersects Church St and Eureka St, Runs Thru Forestry Land	1,600	20	32,000		
Total		1,600				

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: RIKARD SCHOOL ROAD



RIKARD SCHOOL ROAD

Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs from Rear of Gleamns Rikard to Jackson Rd	250	20	5,000		
Total		250				

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: HWY 76 @ GEORGIA PACIFIC



HWY 76 @ GEORGIA PACIFIC

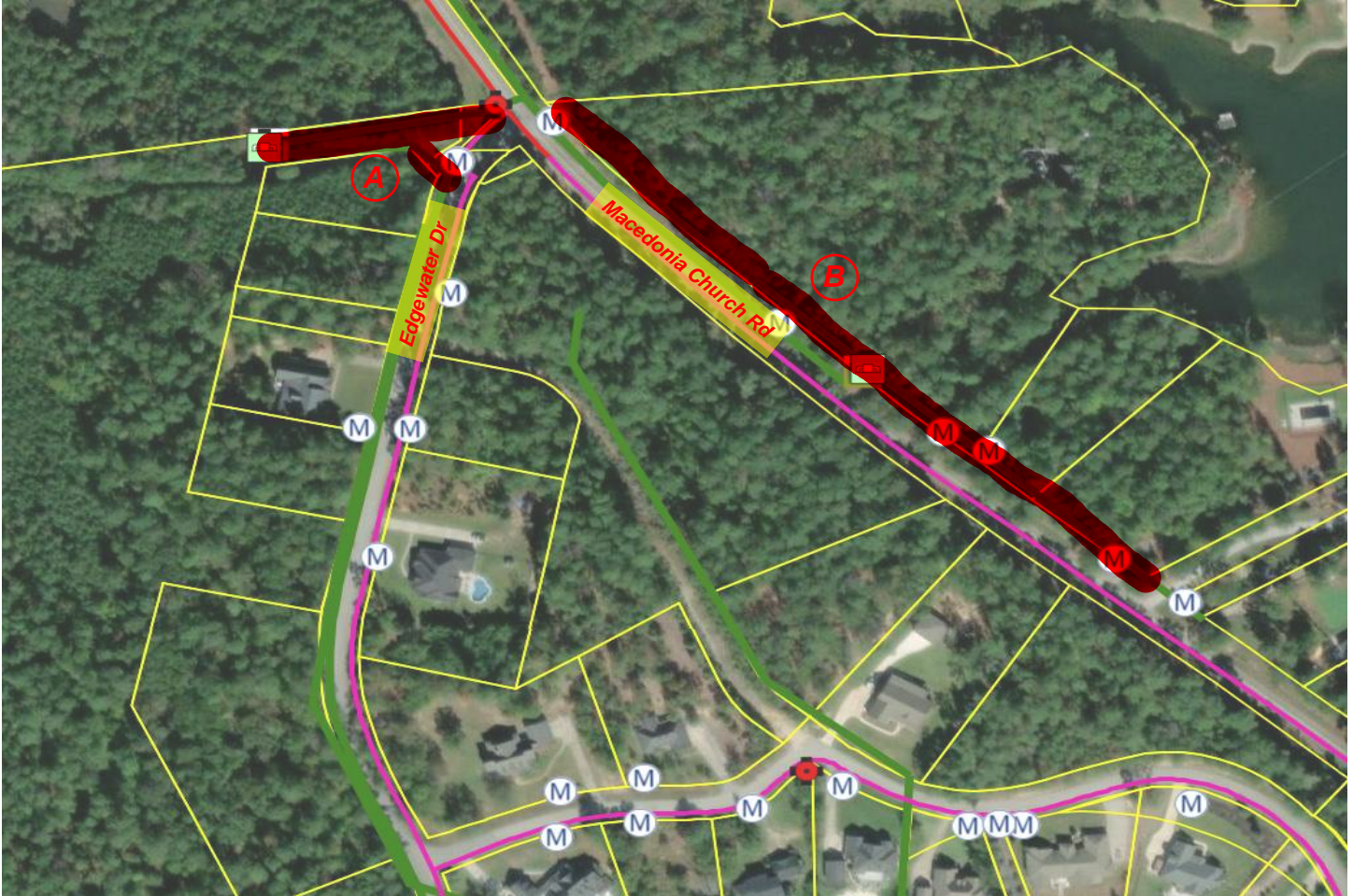
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW runs from IP Pump Station to Georgia Pacific Pump Station	2,400	20	48,000		
B	ROW runs from Freckles Rd to Railroad Crossing	320	20	6,400		
C	ROW runs from Freckles Rd to Railroad Crossing	350	20	7,000		
D	ROW Parallels Railroad from Georgia Pacific Plant to Freckles Rd	1,100	20	22,000		
Total		4,170		83,400		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: MACEDONIA CHURCH RD & EDGEWATER DR



MACEDONIA CHURCH RD & EDGEWATER DR

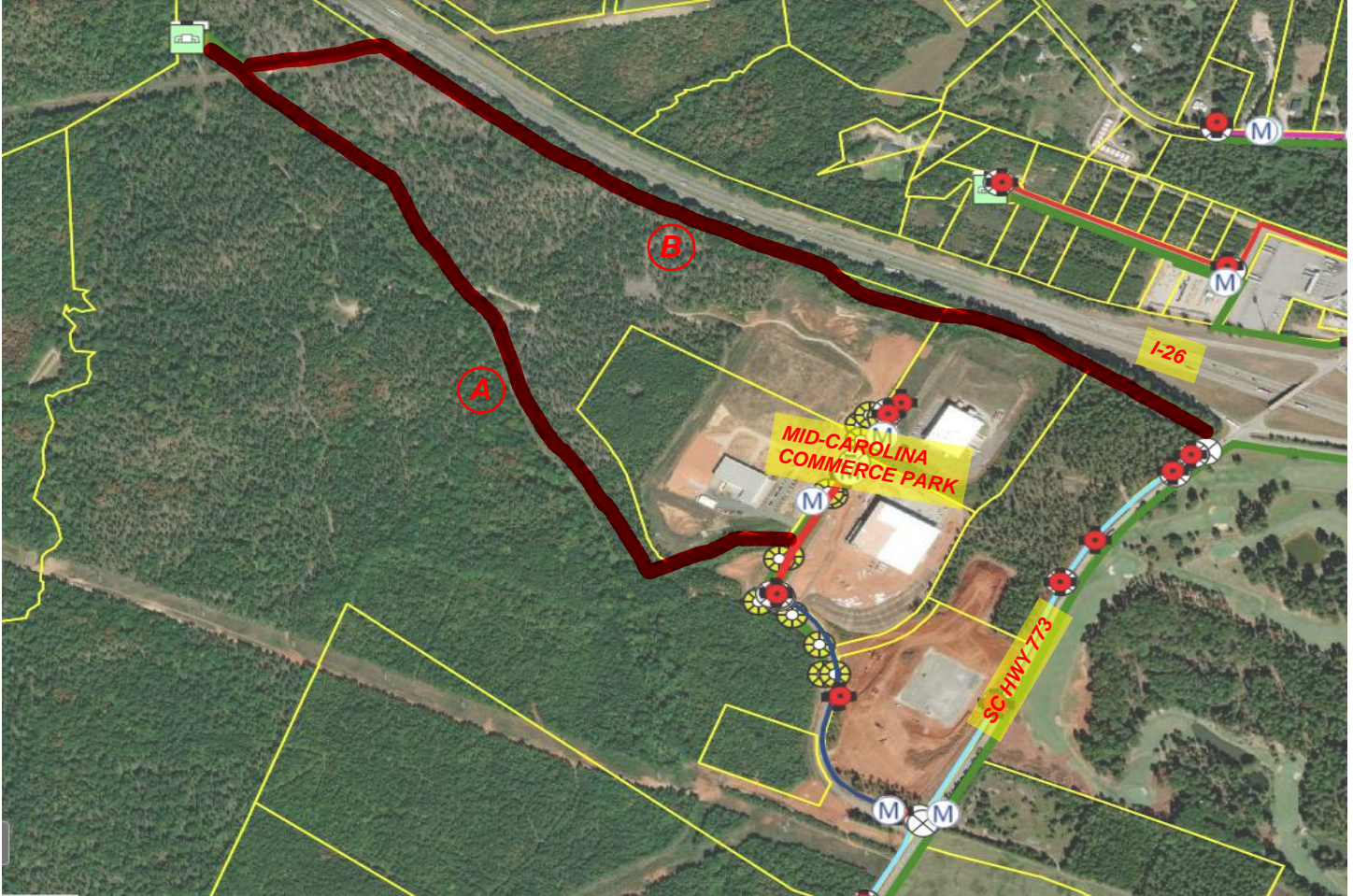
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs From Edgewater Dr & Macedonia Church Rd to Pump Station	300	20	6,000		
B	ROW Runs From Edgewater Dr Along Macedonia Ch Rd	1,000	20	20,000		
Total		1,300		26,000		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: MID-CAROLINA COMMERCE PARK



MID-CAROLINA COMMERCE PARK

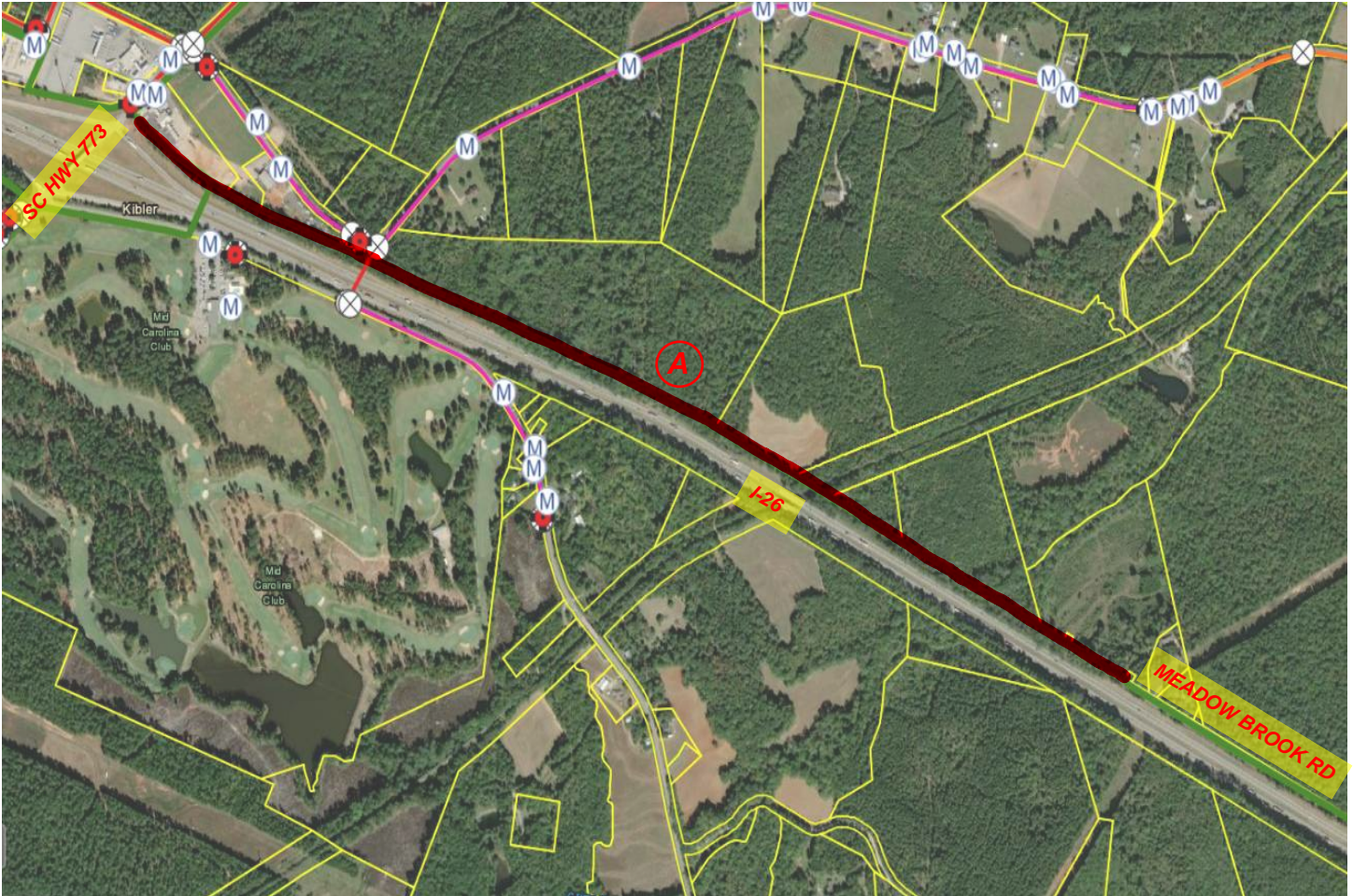
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs From South End of MCCP to MCCP Pump Station	4,700	20	94,000		
B	ROW Runs From Hwy 773 to MCCP Pump Station	5,900	20	118,000		
Total		10,600		212,000		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: MEADOW BROOK RD TO SC HWY 773 (I-26 WESTBOUND SIDE)



MEADOW BROOK RD TO SC HWY 773 (I-26 WESTBOUND SIDE)

Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs From Meadow Brook Rd to SC HWY 773	7,600	20	152,000		
Total		7,600				

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: SC HWY 219 INDUSTRIAL PARK



SC HWY 219 INDUSTRIAL PARK

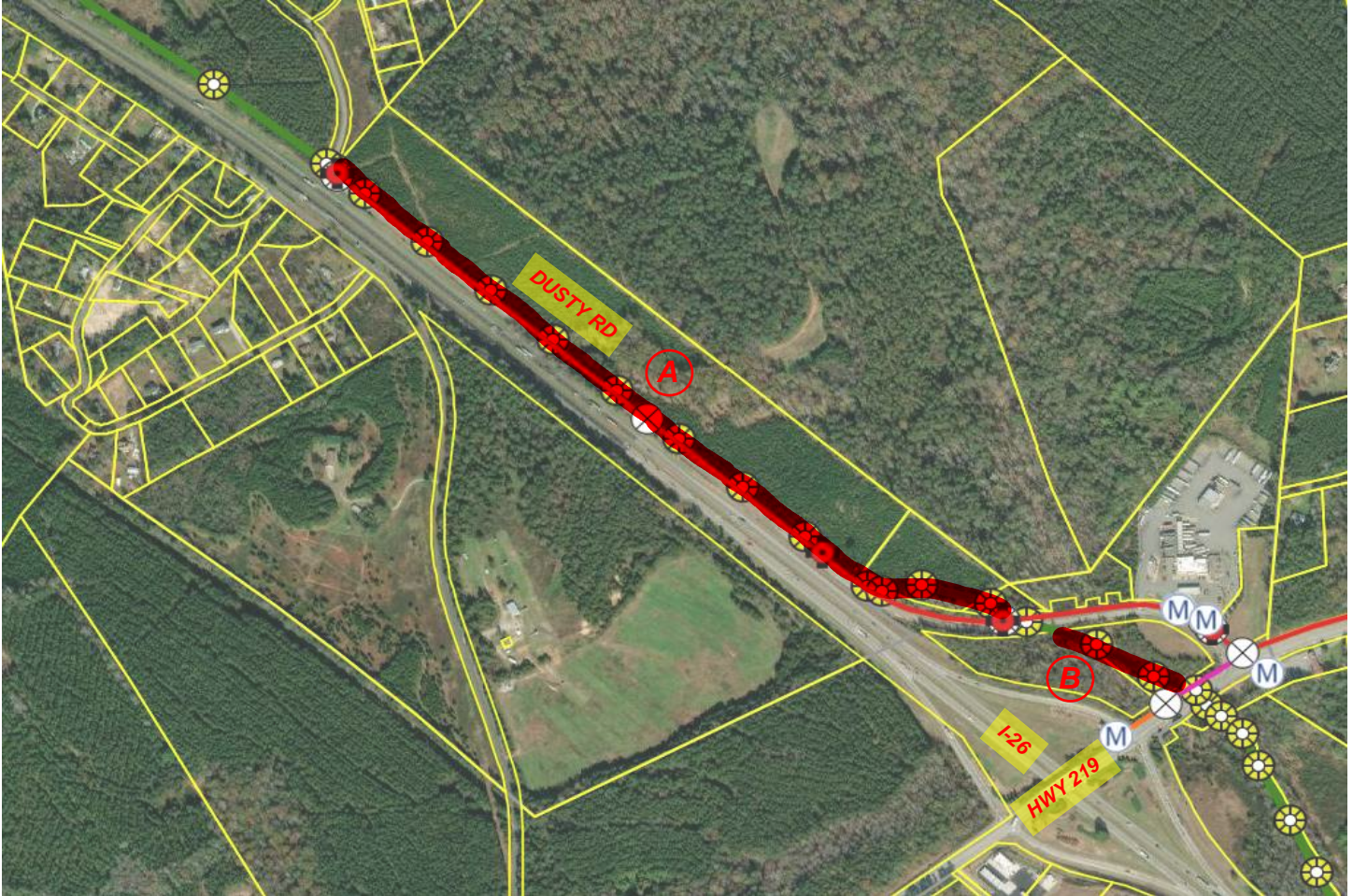
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs From I-26 to Pump Station Behind Samsung	2,400	20	48,000		
B	ROW Runs From Hwy 219 to Pump Station to I-26	2,900	20	58,000		
Total		5,300		106,000		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: SC HWY 219 & DUSTY ROAD



SC HWY 219 & DUSTY ROAD

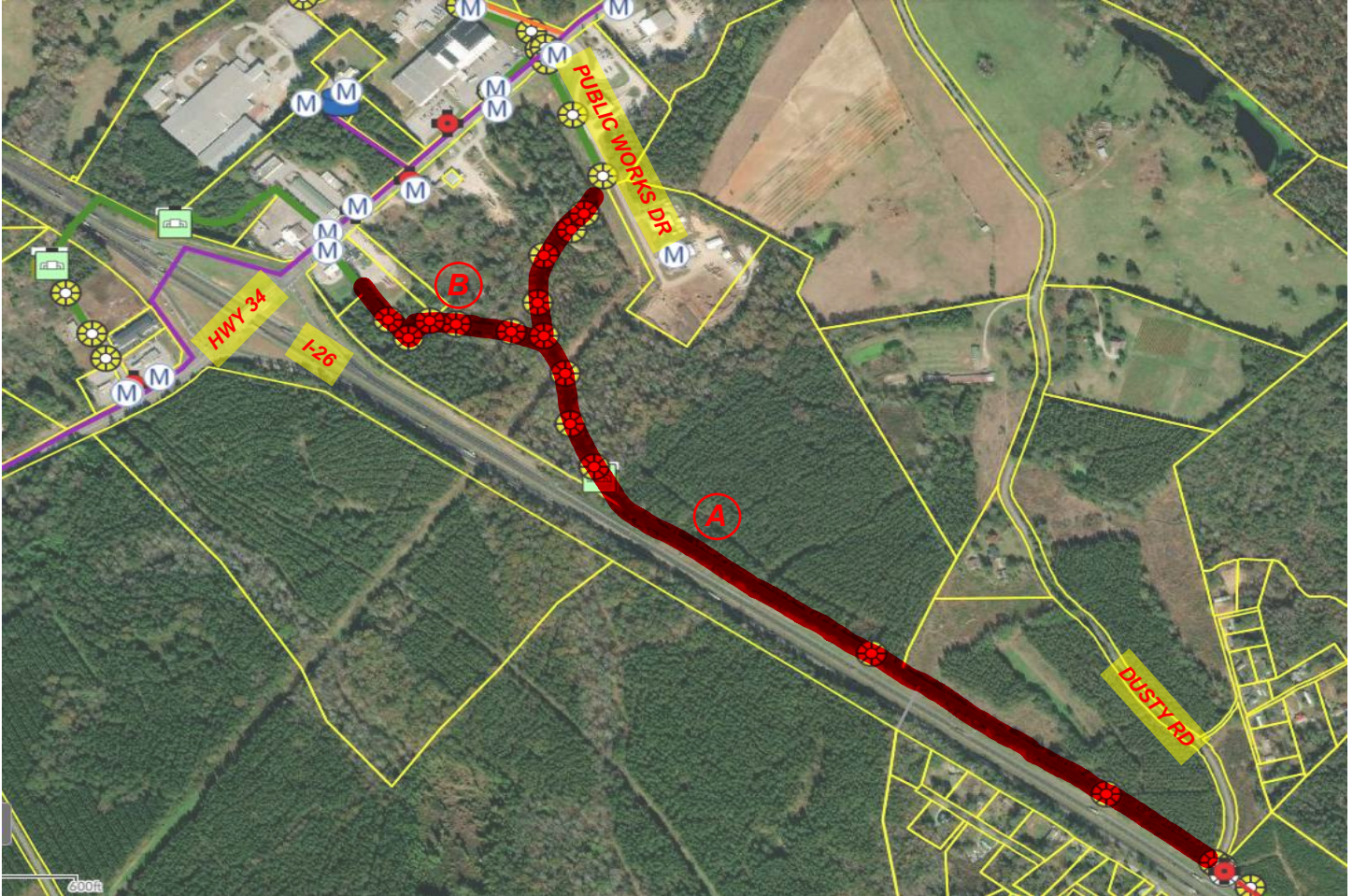
Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Located at the East End of Dusty Rd	4,100	20	82,000		
B	ROW Runs From Hwy 219 to Dusty Rd	700	20	14,000		
Total		4,800		96,000		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: SC HWY 34 TO DUSTY ROAD



SC HWY 34 TO DUSTY ROAD

Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs from Dusty Rd to Public Works Dr	5,800	20	116,000		
B	ROW Runs From Hwy 34 to ROW A	1,300	20	26,000		
Total		7,100		142,000		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.

RIGHT-OF-WAY SUMMARY

LOCATION: CANNONS CREEK WASTEWATER TREATMENT PLANT



Cannons Creek Wastewater Treatment Plant

Run	Description	Length (ft)	Width (ft)	Area (sq ft)		
A	ROW Runs from Boinest Rd to NE corner of WWTP Property	950	10	9,500		
B	ROW Runs from Boinest Rd to NE corner of WWTP Property			190,000		
C	ROW Runs from SW corner of Property to Cannons Creek	550	20	11,000		
Total		1,500		210,500		

Notes:

1. Measurements are approximate and actual measurements and field conditions may vary.