



Newberry County Water & Sewer Authority
13903 C.R. Koon Hwy., Newberry, SC 29108

April 23, 2024

REQUEST FOR BIDS - LAWN CARE SERVICE

Newberry County Water & Sewer Authority is accepting bids from contractors to perform lawn care services at its facilities beginning July 1, 2024. Bidders must bid to perform all services outlined in the enclosed bid documents. Bidder may not sub-contract any portion of the services outlined.

Bids must be submitted to NCWSA at 13903 C.R. Koon Hwy. Newberry, SC.

The deadline for submission is Friday, May 31, 2024 @ 12:00 noon.

No bid will be accepted after the deadline.

Bidder must provide all required documentation (proof of liability insurance and valid South Carolina Driver's License) prior to award. Failure to provide the required documentation will disqualify the bid. The awarded bidder is required to sign a hold harmless agreement.

NCWSA will award the Lawn Care Services Contract to the lowest bidder who submits a qualified bid. In the event of a tie bid, the contract will be awarded to the bid with the earliest bid submittal date/time. NCWSA reserves the right to reject any and all bids.

All bids will be made public after the contract is awarded.

Questions and requests for additional information will be handled via email. Responses will be forwarded to all bidders as an addendum to the bid documents. Please direct all inquiries to Daniel Quattlebaum at danielq@newberrycountywsa.com.



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CONTRACT FOR LAWN CARE SERVICE

_____ (Contractor) hereby bids and agrees to provide service for twelve equal monthly payments of \$_____ from July 1, 2024 through June 30, 2027.

Terms and Conditions:

1. The Contractor agrees to mow, cut, trim, rake, and perform other such lawn care activities as required to maintain appearance. Specifically:
 - a. The growing season is defined as March through October.
 - b. Priority locations (Exhibit A) shall be serviced twice per month during the growing season.
 - c. Monthly locations (Exhibit B) shall be serviced once per month during the growing season.
 - d. Limbs and other debris shall be removed from locations and hauled away.
2. In performing the requirements of this agreement, the Contractor will:
 - a. Present and conduct themselves in a professional manner at all times.
 - b. Ensure that all gates are shut and locked.
 - c. Report to NCWSA any signs of trespass, vandalism, or other problems at the locations serviced.
 - d. Adhere to all State and Federal employment, safety, and environmental regulations.
 - e. Provide the following: A valid South Carolina Driver's License, and proof of General Liability (\$1,000,000), Automobile, and Workers Compensation Insurances (if required).
 - f. Agree to a Hold Harmless Agreement.
3. If locations are added during the term of the agreement, an addition to the monthly fee will be negotiated.

4. Monthly invoices may be submitted in the last week of each month and will be paid within ten (10) days of receipt of the invoice.
5. Failure of the Contractor to perform to the satisfaction of NCWSA will result in termination of the agreement and forfeiture of all remaining monthly payments.

Signed by Contractor: _____

Date: _____

Awarded by NCWSA: _____

Date: _____

Exhibit A		Priority Locations (Twice per Month)		
Site #	Site Description	Parcel # (TMS)	Site Address	City
1	NCWSA Office	404-34	13903 C. R. Koon Highway	Newberry
2	Lake Murray Water Treatment Plant	653-54	875 Hamm's Landing Road	Prosperity
3	Cannons Creek Regional WWTP	570-16	1490 Boimest Road	Prosperity

Exhibit B		Monthly Locations		
Site #	Site Description	Parcel # (TMS)	Site Address	City
4	Bush River Tank	141-10	Bel Ivy Road	Silverstreet
5	Gin Tank	523-28	Hwy 391 @ Mt. Pilgrim Church Road	Prosperity
6	Egg Tank	394-13	Legion Road off Hwy 34	Newberry
7	Little Mountain Tank	697-4-3-14	South Boundary Street	Little Mountain
8	Pioneer Foods Tank	459-16	Bachman Chapel Road	Prosperity
9	Macedonia Church Road Tank	590-2	Macedonia Church @ Wheeland Rd	Prosperity
10	Dewalt Creek / Lagoon	461-17	Conifer Drive	Prosperity
11	Bedford Way Lagoon	535-1-60	Bedford Drive off of Lake Rd	Prosperity
12	Newberry Shores Field	538-25	Newberry Shores Drive	Prosperity



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LAWN CARE SERVICE HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, _____(Contractor) agrees to defend, pay on behalf of, indemnify, and hold harmless Newberry County Water & Sewer Authority (NCWSA), its elected and appointed officials, its agents, employees and volunteers and others working on behalf of the NCWSA against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from NCWSA, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the NCWSA, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the Contract for Lawn Care Service.

Signed by Contractor: _____

Date: _____

Witness: _____

Date: _____

Notary: _____